

## TERMS OF REFERENCE FOR PUBLIC BUDGET ANALYSIS

### INTERNATIONAL CONSULTANT

#### I. Background

Improvements in governance and associated reforms are among the most important factors for inclusive and sustainable growth in Sudan. Poverty and social exclusion are inextricably linked to weak governance, as there is exclusiveness for some geographic areas such as Kordofan, Blue Nile and Darfur from having their fair share of national resources. Now after the signing of Juba peace agreement in October 2020, which stated clear distribution of resources for these areas that have been affected by the conflict for a long time. Therefore, the economic policy should address and link to SDGs, focusing on strengthening the responsiveness and accountability of the state through good governance.

LEEN in partnership with GIZ is looking ahead to support the transition government towards democratic change through developing and improving the capacity of government, national and public institutions which includes government staff, media groups and civil societies. This initiative will assist in introducing the values and principles for transparency, accountability and participation in budget development and execution. LEEN is referring to the chant of the Sudanese revolution “freedom, peace and justice” as guiding principle to achieve the goals of revolutionary youth, to overcome the problems that were caused by 30 years of corrupt government. LEEN and GIZ will leverage existing resources to promote knowledge transfer in public financial management to support the reforms. LEEN initiative will bring synergy between the best practices of the international, regional and country level initiatives on budget analysis and management, Anti corruptions measures, international financial reporting standard, transparency and gender responsive budgeting and sharing knowledge on budget types and socio-economic programs monitoring.

#### II. The objectives

The **overall objective** of this initiative is to "Contribute to improvement of public finance sector in terms of planning, budgeting, execution, reporting, in order to increase efficiency, transparency and accountability and improve the delivery of public services as set out in the constitutional document of transition government “.

The aim is to enhance ability to analyze and understand the government budget and associated processes. The aim is also to enhance the transfer of knowledge on topics that Sudanese government institutions and citizen were not expose due to the Sudan context before

revolution. This surely will impact the allocation and utilization of resources for the benefit of all Sudanese.

### **Specific objectives**

To enhance the capacity of the Ministry of Finance and line ministries and states in the methods of budget formulation, resource mobilization, ensuring transparency and accountability, and assist the Sudanese people who involve in budgeting apply the international standard.

To ensure that civil society, journalists and interest groups are aware of their rights and able to actively participate in the budget formulation process, having the necessary capacities to analyze public budgets and monitor its implementation. In addition, to ensure that media and civil society interest groups are aware of anti-corruption measurement, international financial standard and gender budget analysis.

## **III. Purpose**

The purpose of this consultancy is to develop a comprehensive public budget analysis report emphasizing on Values and Principles of Public Financial Management and public budget formulation method. The principles of financial management provide a high-level guide for senior government official and senior managers, to help them make sure that their institutions are using funds effectively and that staffs are working appropriately this consultancy is part of LEEN's tailor – made services that we provide for the government of Sudan.

## **IV. Scope of Work**

The Consultant will perform a thorough contextual analysis of the public budget formulation for 2022 to identify the major problems and challenges which can illustrate the weaknesses and deficiencies in the process of formulating, decision making and monitoring of budgets. The findings of this assessment will be presented and discussed in a two-day validation workshop aiming at creating awareness on the importance of and challenges for a proper budgeting process.

The consultant will conduct in coordination with local consultant and LEEN staff the public budget analysis survey and provide comprehensive report including recommendation and lesson learnt.

1. Conduct desk information review, includes all budget document such as; pre-Pre-Budget Statement (PBS, executive's Budget Proposal (EBP), supporting Budget Documents to EBP, Citizens Budget (CB), if any, enacted Budget (EB), In-Year Reports (IYR), Mid-Year Review (MYR), Year-End Report (YER), audit Report (AR), the legal framework for budget preparation, the legal framework of taxation
2. Quantitative and qualitative research Tools.

3. Develop the assessment and public budget survey tools.
4. Supervise closely the data collection.
5. Take lead of contextual public budget analysis workshop.
6. Contextual workshop report.
7. Data analysis.
8. Review the comprehensive roadmap that guides funds toward effective delivery of public services and progress on sustainable development.
9. Review and build Recommendations for public budget guides policy.
10. Final comprehensive report.

## V. Deliverables and Payment Schedule

Deliverable #	Details	Payment Schedule
1	Desk information review, tools development and data collection and analysis	30%
2	Data collection and analysis	20%
3	Public budget analysis workshop and 3 reviewed and finalized comprehensive roadmap	20%
5	Recommendations for public budget guides policy	20%
6	Final comprehensive report	30%

## VI. Qualifications

The international consultant is expected to meet the following minimum requirements, and provide references for related work undertaken recently as supporting information.

- A minimum of a Master's Degree in Economics, Finance, Accounting, Public Finance, Financial Management or Public Policy, with at least 8 years of experience in advisory services in fields related to public investment, public finance and project management at a senior level.
- Experience in conducting previous budget analysis.
- Familiarities with budget processes in developing countries.
- Experience in public financial management is key.
- Demonstrated ability to conduct research and analyses independently.
- Excellent research, writing and communication skills in English.
- Excellent computer skills.
- Minimum five (5) years of experience in providing advisory services related to public financial management, strategic development or related field, with references for a minimum of two (2) similar project.
- Minimum three (3) years' experience in providing services to the public sector.

## VII. Duration

The number of billable days in which this work will be completed is 30 days. This work, as outlined in this term of reference, will be completed between 15/02/2022 and 15/06/2022.

## VIII. Application

Interested individual candidates or firms should send their application (cover letter, CV and sample report) to the LEEN through e-mail [info@leenconsultancy.com](mailto:info@leenconsultancy.com) and [m.hassan@leenconsultancy.com](mailto:m.hassan@leenconsultancy.com). Individual candidates or firms should indicate in their cover letter how they fit the criteria outlined in this advert. All applications must be received by 15 January 2022 at 1500hrs East African Standard Time.